

ACCEPTANCE OF FINANCIAL RESPONSIBILITY - AFFIDAVIT OF APPLICANT STATUS

ABOUT THE ACCEPTANCE OF FINANCIAL RESPONSIBILITY - AFFIDAVIT OF APPLICANT STATUS FORM

This affidavit must be completed by the property owner(s) and contains two different sections:

SECTION I AFFIDAVIT OF APPLICANT STATUS	This section allows the property owner to declare themselves as the legal owner of the project property or to authorize an applicant to act on their behalf during the permit application process.
SECTION II ACCEPTANCE OF FINANCIAL RESPONSIBILITY	<p>Once submitted, this section indicates an acceptance to be financially responsible for all the fees associated with the application review and approval.</p> <p>This includes all permit fees, costs of review, and other associated fees, which must be paid whether or not a permit is issued or whether the application is canceled before permit issuance.</p>

Submittal Instructions

Complete & save this form before uploading it to MyBuildingPermit.com in the "File Upload" section along with the rest of the submittal documents.

Resources

[King County iMap](#)
[Sammamish Property Tool](#)

Questions?

[Submit Project Guidance](#)
[Visit the Permit Center](#)

City of Sammamish
801 228th Ave SE
Sammamish, WA 98075
www.sammamish.us

ACCEPTANCE OF FINANCIAL RESPONSIBILITY - AFFIDAVIT OF APPLICANT STATUS



PROJECT PROPERTY INFORMATION

Property Address(es): _____

Parcel Number(s): _____

Project Description: _____

OWNER INFORMATION

Name: _____ Company: _____
(if applicable)

E-Mail: _____ Phone: _____

Address: _____

ADDITIONAL OWNERS (IF APPLICABLE)

Name: _____ Company: _____
(if applicable)

E-Mail: _____ Phone: _____

Address: _____

Name: _____ Company: _____
(if applicable)

E-Mail: _____ Phone: _____

Address: _____

APPLICANT/REPRESENTATIVE INFORMATION (IF APPLICABLE)

Name: _____ Company: _____
(if applicable)

E-Mail: _____ Phone: _____

Address: _____

Contractor L&I Number (if applicable): _____

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AFFIDAVIT OF APPLICANT STATUS

NO notary is required for this affidavit.

Each property owner must complete a separate copy of this form.

The undersigned, being first duly sworn on oath deposes and says:

- A. I am over the age of eighteen (18) years and competent to be a witness herein.
- B. I am the legal owner for the _____ project located at _____ in Sammamish, Washington.
- C. I certify that **(select one of the below)**:
 - I am the legal owner of the project property described above and am legally entitled to acquire permits and approvals for the project.
 - As the legal owner of the project property, _____ (the applicant(s)) is/are authorized to act on my behalf to acquire permits and approvals for the project and designate them to be the primary contact to work with City staff for such purposes.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Print Name(s): _____

Signature(s): _____

Date: _____ Place: _____
(City and State)

ACCEPTANCE OF FINANCIAL RESPONSIBILITY - AFFIDAVIT OF APPLICANT STATUS



ACCEPTANCE OF FINANCIAL RESPONSIBILITY

Please check the appropriate box and indicate compliance by initialing each line

As Owner(s):

_____ I/we accept financial responsibility for all fees associated with this permit for reviews and approvals performed by the City or contracted agencies.

Initial Here

_____ I/we agree to pay all permit fees, costs of review, and other associated fees, regardless of whether the permit is issued or the application is canceled before permit issuance.

Initial Here

_____ I understand that refunds will be mailed to the owner(s) unless the City has received written authorization from the owner(s) stipulating payment to a third party.

Initial Here

_____ If my/our address changes at any time before the City has received full payment for all fees billed or owing, I/we will immediately notify the City of the new address.

Initial Here

As Applicant(s):

_____ I/we accept financial responsibility for all fees associated with this permit for reviews and approvals performed by the City or contracted agencies.

Initial Here

_____ I/we agree to pay all permit fees, costs of review, and other associated fees, regardless of whether the permit is issued or the application is canceled before permit issuance.

Initial Here

_____ I understand that refunds will be mailed to the applicant(s) unless the City has received written authorization from the applicant(s) stipulating payment to a third party.

Initial Here

_____ If my/our address changes at any time before the City has received full payment for all fees billed or owing, I/we will immediately notify the City of the new address.

Initial Here

SIGNATURES

Property Owner(s)

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Applicant(s)

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____