



FORMAL REQUEST FOR PROPOSALS #2024-003

Parks Landscape Maintenance

Release of Bid Date: Thursday, September 21, 2023

Publication Date: Thursday, September 21, 2023

Formal Sealed Bids Due: Thursday, October 19, 2023, 2:00 PM

Budget for Contract: Not to Exceed \$280,000 Annually

The City of Sammamish is soliciting proposals to contract for Parks Landscape Maintenance Services. The selected vendor will be expected to perform duties to include but not limited to: lawn care; line trimming; edging; maintenance of bed areas and tree wells; weeds, disease, and pest control; hard surface maintenance; invasive control; brush control and removal; and leaf removal.

The Request for Proposal packet may be downloaded at the City's ***Bidding and Solicitations Page*** on the City website at <https://www.sammamish.us/business/bidding/>.

Questions concerning this RFP must be submitted no later than 2:00 PM on Friday, October 13 via email to Mike Keller, Project Manager, at mkeller@sammamish.us.

Answers will be posted on the City's website at the same location as the ITB document, listed above. Any oral communications will be considered unofficial and non-binding on the City.

A mandatory site visit will take place at 9:00 AM on Thursday, October 5 beginning at Beaver Lake Ballfields, 2526 244th Ave SE, Sammamish.

Sealed Bids must be submitted **via mail or hand-delivery** to Sammamish City Hall, 801 228th Ave SE, Sammamish, no later than **Thursday, October 19, 2023, at 2:00 PM**. A public opening of the bids will take place in Sammamish City Hall Council Chambers immediately following the bid deadline. Bidders are welcome to attend.